

# **Constitution of the Arlington Sportsman's Club, Inc.**

## **ARTICLE I - Club Name**

### **SECTION 1.**

The organization shall be known as the ARLINGTON SPORTSMAN'S CLUB, INC.

## **ARTICLE II - Club Objectives**

### **SECTION 1.**

The objectives of this nonprofit Club are:

- a. To maintain high standards of true sportsmanship and promote social relationship among its members.
- b. To actively support the second amendment to the Constitution of the United States.
- c. To stimulate a greater interest in outdoor sports pertaining to field and stream.
- d. To improve the conservation of fish and wildlife and to support the drive to prevent pollution.
- e. To promote proper gun handling and respect for law and order.
- f. To promote better relationship between sportsmen, landowners, and the community at large.

## **ARTICLE III - Membership**

### **SECTION 1.**

Membership shall consist of Associate Senior, First Senior, Second Senior, Junior, Life, Honorary and Honorary Associate Members. Only First Seniors, Second Seniors, Honorary, and Life Members have voting rights.

### **SECTION 2.**

Membership classifications:

- a. ASSOCIATE SENIOR - A person serving the first year of ASC membership or who is serving the first year of membership after a previous ASC membership has lapsed, will be an Associate Member, pending an approved application with two (2) recommendations by Senior Members and show proof of membership in the National Rifle Association (NRA). Adult applicants must successfully pass a background check and all Applicants 12 years and older must complete Club Orientation. Associate Members will not be eligible for Sportsman of the Month or Sportsman of the Year. Associate Members are not eligible to hold an elective Club office, nor do they have voting rights.
- b. FIRST SENIOR - A head of household over the age of eighteen (18) and/or a resident dependent over the age of twenty five (25), having served a minimum of one year as an

Associate Member, who has met all other requirements of the Club, is eligible for First Senior Membership.

c. SECOND SENIOR - A spouse and/or a resident dependent\*\* of a First Senior Member shall be eligible for Second Senior Membership, provided said resident dependent is over eighteen (18) years of age but under the age of twenty five (25). This requirement also applies to Associate Members.

\*\*Resident dependent is defined to include a dependent serving in the armed forces or away at college.

d. JUNIOR - Any person under eighteen (18) years of age who has met the requirements of the Club and who has been sponsored by a Senior Member is eligible for Junior Membership.

e. LIFE - A Life Membership shall be bestowed upon a past president who has served as President of the Arlington Sportsman's Club, Inc. a minimum of one full term. The spouse of a past president who has been bestowed a Life Membership shall also be granted a Life Membership. A Life Membership grants full rights and privileges of a First Senior Membership but no dues shall be assessed.

f. HONORARY - Any Club member, by virtue of outstanding service to the Club, or by promoting the objectives of the Club, may be granted Honorary Membership by the Board of Directors. The name and a written resume of the prospective Honorary Member must be presented to the Board of Directors at one meeting and action taken at the next Board of Directors meeting. An exception to the above is that the Sportsman of the Year is automatically awarded Honorary Membership. An Honorary Member is granted full privileges of the Club including voting rights and is considered an active Member but no dues shall be assessed.

### SECTION 3.

Disciplinary action for cause:

SECTION 3a. The Board of Directors may impose restrictions on any person's use of the club facilities or participation in club events or activities or terminate any person's membership, for cause, upon an affirmative vote of two-thirds (2/3) of those Directors present at a Directors meeting called for the purpose of such sanctions. Sanctions may be of any nature or duration but shall be appropriate to the nature of the cause.

SECTION 3b. A quorum must be present as provided by Article IX, Section 4 for any meeting concerning sanctions.

SECTION 3c. When action is to be taken under this section, a certified or registered written notice shall be sent to the member concerned, and shall be addressed to the last address furnished to the Club Membership Secretary by the member. The notice shall state the reason or reasons that the Board of Directors is considering disciplinary action for cause for the member so notified and shall also state the time, date and place of the Directors meeting. The affected

member shall have the right to attend the Directors meeting, hear any evidence, cross-examine any witness, and to present any evidence on his or her own behalf.

**SECTION 3d.** In the event the Board of Directors votes to impose sanctions under this section, the member shall have the right to appeal the Board's decision to the general membership of the Club. Appeal shall be perfected by the affected member giving a written notice of appeal to the Club President and the appeal shall thereafter be considered by the general membership of the Club at the next regular general membership meeting. The member shall proceed first to present whatever statements and evidence he or she desires to present and then, a member of the Board of Directors who has been designated by the Board, shall respond to the appeal by presenting whatever statements and evidence the Board desires to present. The appeal shall be concluded at this meeting and voted on by written ballot. The vote shall be to either "sustain the Board of Directors decision of sanctions" or to "overrule the Board of Directors decision of sanctions". A simple majority vote of the members present and voting shall be conclusive as to the appeal.

**SECTION 3e.** A member whose membership has been terminated under the provisions of this section shall not thereafter be eligible for membership in the Club unless, upon a subsequent application for membership, he or she receives the affirmative vote for membership of 75% of the Board of Directors, as well as 75% of the general members present and voting at a general meeting.

## **ARTICLE IV - Board of Directors**

### **SECTION 1.**

The officers of the Club shall consist of a President, President Elect, Recording Secretary, Treasurer, Membership Secretary and Sergeant-at-Arms. The Directors of the Club shall consist of at least six, but no more than seven elected Directors including the immediate Past President, subject to the conditions of Article IV, Section 1a, below, and eight appointed Directors. All of the above shall comprise the Board of Directors.

### **SECTION 1a.**

The Club's immediate past President may remain on the Board of Directors for an additional year beyond the normal Club Presidents term as defined in Article IV, Section 3, if he or she so desires and if the incoming Board approves a motion/request to this effect by simple majority. The immediate past President becomes an "ex-officio" elected director with full voting rights.

### **SECTION 2.**

The President can appoint and remove eight appointed Directors with the approval of a majority of the elected Board Directors. They shall consist of: Director of Archery, Director of Hunting and Fishing, Director of Rifle, Director of Pistol, Director of Shotgun Sports, Director of Black Powder Sports, Director of Building and Grounds, and Chief Range Safety Officer. Appointed Directors are voting members of the Board of Directors.

### **SECTION 3.**

Each year the President Elect will be elected for a term of two years. The first year will be served as Vice President and the second year will be served as President. All other officers will

be elected for a term of one year. Three Directors will be elected for a term of two years. Those elected will serve their full term or until replaced or terminated.

#### **SECTION 4.**

The Executive Committee shall consist of the President as Chairman, the President Elect and three (3) Board Members appointed by the President. The Executive Committee shall be appointed at the first Board meeting of the year and shall serve for a term of one (1) year. The chairman and two (2) members constitute a quorum.

#### **SECTION 5.**

When a vacancy occurs on the Board of Directors said vacancy shall be filled for the term's balance by an eligible member approved by a majority vote of the members of the Board of Directors.

#### **SECTION 6.**

Only Senior Members, Honorary Members, or Life Members shall be eligible to be on the Board of Directors.

### **ARTICLE V - Management of the Club**

#### **SECTION 1.**

The management of the Club is vested in the Board of Directors. The Board of Directors shall have and exercise all powers granted to the Club by the Constitution and By-laws except that it shall have no power to alter, rescind, or nullify any part or provisions of such Constitution and By-Laws. The Board of Directors shall have the power to impeach any Officer or Director for just cause. A 66 percent vote of the Board of Directors is required for impeachment. Such impeached Officer or Director shall have the right of appeal at the next regular meeting of the Club. The appeal shall be voted on by ballot of the general membership present and 15% negative votes of total votes cast shall defeat the appeal.

#### **SECTION 2.**

The Executive Committee shall act in the capacity of the Board of Directors in matters of Club business of urgent nature and/or in an emergency when the Board of Directors cannot be assembled. An action taken by the Executive Committee shall be briefed to the next Board of Directors meeting.

### **ARTICLE VI - Duties of the Officers and Directors**

#### **SECTION 1.**

The President shall preside at all meetings, appoint committees, and be an ex-officio member of all committees and as otherwise provided in this Constitution. The President may be bonded in an amount as deemed necessary by the Board of Directors at Club expense.

#### **SECTION 1A.**

The books of the Treasurer shall be audited annually by a committee of three (3) appointed by the President no later than the end of March each year. The audit shall be completed by the end of October of the year.

**SECTION 1b.** Appointed Directors, Committees, and Committee leads will be identified in the ASC Newsletter or other appropriate communications to inform membership of their existence and roles.

#### **SECTION 2.**

The President Elect, in the absence of the President, shall assume the duties of the President. The President Elect shall be responsible for providing programs for the monthly Club meetings and for providing orientation of new members.

#### **SECTION 3.**

In the absence of both the President and President Elect, a chairman shall be elected by the members present at a monthly Board of Directors meeting or a monthly Club meeting to assume the duties of the President for that meeting only.

#### **SECTION 4.**

The Recording Secretary shall keep complete minutes of all Club meetings. The minutes shall be recorded in a secretarial book or an electronic equivalent of the secretarial book available to membership upon request.

#### **SECTION 5.**

The Treasurer shall collect all moneys due the Club, deposit these funds in the Club name in a bank selected by the Board of Directors, and pay all duly authorized bills. The Treasurer shall prepare, present, and maintain a budget according to Article VII. The Treasurer will render monthly financial reports to the Club. The Board of Directors may bond the Treasurer in an amount deemed necessary and the Club will pay any associated fee.

#### **SECTION 6.**

The Membership Secretary shall maintain a list of all members of the Club, extend invitations of membership to those qualifying, process all applications and collect all dues for the Treasurer. The Membership Secretary shall issue badges, gate card keys, and copies of the Constitution and By-Laws. The Membership Secretary shall prepare a current membership roster and present copies to the Board of Directors not later than thirty days after each new member orientation. The Membership Secretary will render monthly membership reports at the Directors meetings and Club meetings.

#### **SECTION 7.**

The Sergeant-at-Arms shall assist as needed at all Club meetings, be responsible for preparing the meeting room, and return order to meetings if requested by the Officer in charge.

### **SECTION 8.**

The Activity Directors will assume the duties for the Club to coordinate and represent the activities of which they are appointed.

### **SECTION 9.**

The elected Directors shall attend all Board meetings and represent the general membership in all phases of the operation of the Club. Three unexcused absences may subject a Director to removal from the Board of Directors. An excuse may be obtained by advising the President, well in advance of the meeting, of the members' inability to attend. The Board has the power to excuse an absence after the fact.

### **SECTION 10.**

Officers and Directors may recommend individuals to act on their behalf, unless otherwise restricted by this Constitution. These delegations must be approved by the President with the approval of a majority of the elected Board Directors. Such approvals shall be specific on tasks/responsibilities delegated and documented in meeting minutes and posted in the ASC Newsletter or other appropriate communication. Voting rights shall not be delegated.

## **ARTICLE VII - Budget and Financial Reports**

### **SECTION 1.**

The President, with the assistance of the Treasurer and the Activity Directors, shall prepare an annual budget of income and expenditures for approval by the Board of Directors not later than the March board meeting. The budget shall cover the period from January 1 through December 31.

### **SECTION 2.**

The Treasurer shall present complete and accurate monthly financial statements to the Board of Directors listing all income and expenses for the present month, including performance to budget.

### **SECTION 3.**

The Board of Directors or Executive Committee must approve any expenditure over and above the budget in advance of the expenditure. Should an expenditure over or beyond approved budget be approved, the Treasurer will update that area's budget for the remainder of the year to the new total.

## **ARTICLE VIII - Annual Membership Fees**

### **SECTION 1.**

Annual membership fees, as provided in the By-laws are payable in advance.

### **SECTION 2.**

No annual membership fees shall be assessed against an Honorary Member, Honorary Associate, or Life Member.

**SECTION 3.**

In rare instances the Board of Directors has the power to waive first year membership dues and/or initiation fees.

**ARTICLE IX - Meetings**

**SECTION 1.**

General membership meetings shall be held monthly at the time and place designated by the Board of Directors, however no monthly meeting shall be held during the month that the Club holds the Annual Awards Banquet.

**SECTION 2.**

Special membership meetings of the Club may be called by the President or upon written request of ten percent of the members. Written requests shall state the purpose of the special meeting. In the event that special membership meetings are called, minimum notice will be five days after an ASC Newsletter or other appropriate communication method.

**SECTION 3.**

The members present at any Club membership meeting, with the exception of a Board of Directors meeting, shall constitute a quorum provided the meeting meets all requirements of this Constitution and By-Laws.

**SECTION 4.**

A majority of members of the Board of Directors shall constitute a quorum. The Board of Directors shall meet monthly or more frequently if necessary, to properly conduct the affairs of the Club.

**SECTION 5.**

The annual election of officers shall be held at the general membership meeting in December of each year.

**SECTION 6.**

The Board of Directors shall arrange a place for each general membership meeting, notice of which shall be conveyed to all Club Members in the ASC Newsletter or other appropriate communication method. The notice shall be communicated at least five (5) days prior to the meeting date.

**SECTION 7.**

An annual awards meeting and banquet shall be held at the time and place selected by the Board of Directors.

**ARTICLE X - Order of Business**

## **SECTION 1.**

So far as they are not inconsistent with this Constitution, Roberts Rules of Order shall be the standard of parliamentary practice.

## **ARTICLE XI - Amendment or Repeal**

### **SECTION 1.**

A proposal to amend or repeal this document shall be considered by the general membership only after said amendment or repeal has been approved by the Board of Directors and after having been read at a general membership meeting. The proposed amendment or repeal may be voted on at the next general membership meeting or at a special meeting called for the purpose of changing the Constitution and By-Laws. The vote on the proposal shall be final and the amendment or repeal shall become effective immediately after being passed by a two-thirds (2/3) majority of the members present and voting.

## **ARTICLE XII - Donations**

### **SECTION 1.**

A member or group of members shall not ask individuals or firms for donations in the name of the Club without the approval of the Board of Directors.

## **ARTICLE XIII - Dissolution of the Club**

### **SECTION 1.**

The Arlington Sportsman's Club, Inc. May be dissolved and its activities discontinued upon an affirmative vote of 75% of the members present and voting at a meeting specifically called for this purpose. This meeting may be called either by the Board of Directors or upon the presentation of a petition of 25% of the total membership of the Club. Written notice of this meeting shall be mailed to each member. The meeting shall be held not sooner than thirty (30) days nor later than sixty (60) days from the date of the mailing of this notice. The notice shall contain the purpose, date, time and place of the meeting.

### **SECTION 2.**

In the event that it becomes necessary and is authorized under Section 1 above, actual dissolution of Arlington Sportsman's Club shall be accomplished according to applicable state and federal laws.

## **ARTICLE XIV - Miscellaneous**

### **SECTION 1.**

If any provision(s) of these documents (Constitution and/or By-Laws) are held by law and/or adjudication to be invalid, illegal, or unenforceable in any respect, the invalidity, illegality, or inability to enforce, shall not invalidate any other provision(s) of the documents.

## **ARTICLE XV - Effective Dates**

## **SECTION 1.**

This revised Constitution, adopted the 20<sup>th</sup> of December 2016 A.D., replaces the revised Constitution, adopted the 13<sup>th</sup> of June 2013 A.D. which replaces the revised Constitution adopted the 15th day of April, 2008 A.D., which replaces the revised Constitution adopted the 21st day of June, 2005 A.D., which replaces the revised Constitution adopted the 15th day of April, 2003 A.D., which replaced the revised Constitution adopted the 20th day of June, 2000 A.D., which replaced the revised Constitution adopted the 19th day of August, 1997 A.D., which replaced the revised Constitution adopted the 17th day of December, 1996 A.D., which replaced the revised Constitution adopted the 15th day of December, 1988 A.D., which replaced the revised Constitution adopted the 16th day of September, 1975 A.D., which replaced the revised Constitution adopted the 17th day of November, 1970 A.D., which replaced the original Constitution adopted the 15th day of December 1955 A.D.

# **BY-LAWS Of the ARLINGTON SPORTSMAN'S CLUB, INC.**

## **BY-LAW 1**

### **SECTION 1.**

The annual fee for all members shall be for a period of twelve (12) months from the date of joining the Club. The annual fee for First Senior Members shall be seventy-five dollars (\$75.00); the annual fee for Second Senior Members shall be ten dollars (\$10.00) and the annual fee for Junior Members shall be five dollars (\$5.00). Associate First Senior Members shall pay a processing fee of three hundred dollars (\$300.00) and a twenty five dollar (\$25) fee for the background check. Associate Second Senior Members shall pay a processing fee of one hundred dollars (\$100.00) and a twenty five dollar (\$25) fee for the background check. Associate Junior Members shall pay a processing fee of fifty dollars (\$50.00).

### **SECTION 2.**

Membership will expire at the end of the month of the anniversary of joining. The Membership Secretary will ensure that Second Senior and Junior Members have their Renewal dates adjusted to match the Senior Members renewal date. Renewal fees are due at the end of the month and members will have thirty days to pay the renewal fee. Renewals delinquent up to ninety (90) days will be assessed a ten dollar (\$10.00) late fee per month in addition to annual dues. Renewals delinquent over ninety (90) days must pay the processing fee and the annual fee to be reinstated in the Club. Extreme circumstances causing delinquency may be appealed to the Board of Directors. Any bank service charges for returned checks, or a minimum of twenty-five dollars (\$25.00), will be passed on to the Club member.

## **BY-LAW 2**

Members shall not allow family, friends, or others to use his or her access cards or membership identification at anytime. Members and their guests must abide by all ASC rules. Violation of this By-Law shall subject the member to sanctions up to and including termination of membership, as set forth in Article III, Section 3 of the Constitution of ASC

## **BY-LAW 3**

A copy of the Constitution and By-Laws shall be made available to each member by the Membership Secretary, upon request of the member.

## **BY-LAW 4**

Proxies of members shall not be valid for voting.

## **BY-LAW 5**

Deleted on 20<sup>th</sup> December 2016.

## **BY-LAW 6**

The President shall, not later than the regular October general membership meeting, appoint a Nominating Committee composed of five (5) members in good standing and, in so far as possible, representing the major activities of the Club. It shall be the duty of the Nominating Committee at the regular general membership meeting in November to make public its slate of nominees composed of candidates for all elective offices, having first secured the consent of each to serve if elected. The President Elect shall chair this committee.

## **BY-LAW 7**

At the general membership meeting in November, after the Nominating Committee has announced its slate of nominees, any member of the Club shall be privileged to make nominations from the floor for any office in the Club, having first secured the consent of the nominee. At the December elections it shall take a majority of those present and voting to elect any officer. Directors shall be decided by plurality with the highest three elected. Voters must vote for three (3) of the nominees for two (2) year Director.

## **BY-LAW 8**

The objectives of the Club enable the Club to inform its members of any pertinent legislation at city, county, state, and national levels that might affect the Clubs activities. The Club may also inform the general membership of the position of those seeking political office as said position relates to the Clubs stated objectives.

## **BY-LAW 9**

The conduct of each member shall be such that it will not cause injury to character, interest, morals, or standing of the Club.

## **BY-LAW 10**

The Board of Directors is hereby authorized to affiliate the Club with any national or state organization whose purposes are similar to those of the Club, provided such affiliation is not inconsistent with the provisions of the Club's Constitution and provided such affiliation is at a nominal cost.

## **BY-LAW 11**

Swearing in of the Club Officers

The Officers of the Club shall be sworn into office at the December regular meeting after the election. They will assume their duties on January 1st. This includes President, President Elect, Treasurer, Recording Secretary, Membership Secretary, Sergeant-at-Arms, and three (3) Board Directors.

## **BY-LAW 12**

Sportsman of the Year

The Sportsman of the Year will be selected from one of the Sportsmen of the Month by a secret ballot of the Board of Directors. The President, not being eligible to be the Sportsman of the Year, shall receive and count the ballots and will vote only if there is a tie. The President shall be the only person to know the results of the balloting until the award is presented at the Annual Awards Banquet and he shall be responsible for obtaining and presenting the Sportsman of the Year Award. The President shall retain the ballots and shall return them to the Board of Directors at the first meeting after the Awards Banquet.

## **BY-LAW 13**

No "for profit" endeavor shall be conducted by any member on ASC property without specific approval of the Board of Directors. Should approval be granted, the Board shall retain the right to prescribe stipulations and/or restrictions upon such endeavor. Any endeavor so approved shall have the right to brief free announcement(s) in "The Sportsman", space permitting.

## **BY-LAW 14**

There will be no permanent cap for the number of First Senior members and Associate Senior members. The Board of Directors shall have the authority to place a temporary cap on the number of First Senior members and Associate Senior members. This authority will be used only when the majority of the Board of Directors finds there is an eminent need. All Senior membership applications received will be placed on a first come, first served waiting list in chronological order of receipt. The ASC Membership Secretary will notify the applicant(s) of the orientation dates. The applicant will have two (2) orientation periods to respond. An applicant's failure to respond or promptly fulfill application requirements during this period will result in the forfeiture of the application. The ASC Membership Secretary will notify the applicant of their application forfeiture. An applicant may resubmit their application and be placed on the waiting list.

## **BY-LAW 15**

ASC Memberships can neither be transferred nor sold.

**BY-LAW 16**

The Board of Directors has the power to establish criteria for the use of Club facilities by local interested parties.

**BY-LAW 17**

The Board of Directors has the power and the responsibility to promulgate and enforce a set of Club Rules and Regulations.

**BY-LAW 18**

These revised By-Laws are adopted this 20<sup>th</sup> day of December 2016 A.D., and replaces the By-Laws adopted the 13<sup>th</sup> day of June 2013 A.D. and replaces the By-Laws adopted the 15th day of April, 2008 A.D and replaces the By-Laws adopted the 21st day of June, 2005 A.D., and replaces the By-Laws adopted the 15 th day of March, 2005 A.D., which replaced the By-Laws adopted the 21st day of December, 2004 A.D., which replaced the By-Laws adopted the 15th day of April, 2003 A.D., which replaced the By-Laws adopted the 20th day of June, 2000 A.D., which replaced the By-Laws adopted the 17 day of November, 1998 A.D., which replaced the By-Laws adopted the 17th Day of December, 1996 A.D., which replaced the By-Laws adopted the 15th day of December, 1988 A.D., which replaced the By-Laws adopted the 18th day of April, 1978 A.D., which replaced the By-Laws adopted the 16th day of September, 1975 A.D., which replaced the By-Laws adopted the 17th day of November, 1970 A.D., which replaced the original By-Laws adopted the 15th day of December 1955 A.D.